

Policy Document**SMOKE-FREE POLICY****Aims of the Policy**

The policy aims to:

- Promote and maintain a healthy environment for all who use the school and in doing so to provide consistent messages and role models to students and the school community.
- Actively discourage young people from starting or continuing to smoke.

Context

- The policy supports the wider health education curriculum, National Healthy Schools and the Government's Smoke Free England Policy and legislation.
- It is illegal to sell tobacco or electronic cigarettes to anyone under the age of 18.
- The health risks associated with smoking are generally well known and understood by all in our society.
- Individuals have a responsibility for their own health and well-being to seek out information, guidance and support to ensure they are well informed about the risks associated with smoking.

Restrictions

- Schools are public places with employees on site. Therefore it is illegal to allow smoking anywhere on the premises at any time. This includes all areas of the school site and the school grounds
- Smoking is not allowed by any student elsewhere at a time when the student is under the lawful control or charge of a member of staff of the school
- Smoking is not permitted by students travelling to or from school, including students who travel on a bus or walk to school
- Smoking is not permitted in the immediate vicinity of the school site at any time during the school day, at the start or end of the day or whilst travelling to or from school
- Possession of smoking materials by students is prohibited. (This includes all smoking materials, lighters, matches and other related equipment such as electronic cigarettes. This also includes herbal alternatives).
- School minibuses and coaches in use on school activities are included in the restrictions.
- This policy will apply to all persons who work at or visit the school.

Implementation

- All students will be advised of the policy through assemblies and school notices.
- Support and information will be available and offered through the Health Clinic to those wishing to stop smoking and request support.
- Signs will be displayed on the school site.
- Parents will be notified of the policy.
- All employees will be notified of the policy.
- Students will be educated about and have an opportunity to discuss the risks associated with smoking through Citizenship lessons and the wider curriculum.
- Contact will be maintained with local retailers encouraging them to support our efforts to protect our students and discourage smoking.
- Contractors visiting the site will be informed of the policy.

Policy Document**Smoke-Free Guidance Document****First Principles**

The first and most important principle is the health and welfare of the individual. We should actively promote healthy life style choices and provide education, support and guidance to facilitate this. Smoking is known to be very damaging to the health and life expectancy of the individual and we should do all we can to discourage young people and others within the school community from choosing to smoke and potentially developing an addictive habit.

School Values Statement

As a school community we believe that smoking is harmful and detrimental to the well-being of the individual and the school community as a whole.

We all must work together to make the school a smoke free environment, whilst we seek to support individuals to try to stop smoking, we must also:

- Making it clear that smoking on or near the school site is not acceptable and will not be permitted
- Actively discourage students from starting or continuing to smoke
- Actively prevent smoking from continuing to take place
- Actively discourage the notion or perception that smoking is 'cool' or is a natural part of teenage developmental behaviour
- Empower students not to start smoking through positive peer support

Support Available

Stop Smoking sessions and support are available through the school's Health Clinic, where smokers can access support, advice and aids to help them reduce and give up smoking.

Legal Frame work

- **The Children and Young Persons (Sale of Tobacco etc.) Order 2007** makes it is illegal sell tobacco to persons under the age of 18
- **The Smoke-free (Premises and Enforcement) Regulations 2006** makes it illegal to smoke in any enclosed public space.
- **Section 94** of the **Education and Inspections Act 2006** provides power for school staff to confiscate and dispose item belonging to a student as part of a disciplinary penalty.
- **Section 89(5)** of the **Education and Inspections Act 2006** provides power for Headteachers to take measures to regulate the conduct of students at a time when they are not on the premises of the school and are not under the lawful control or charge of a member of the staff of the school.

Implementation

This document provides guidance on how the school's Smoke Free Policy should be implemented on a day to day basis. This section of the guidance applies only to students, regardless of age. Members of staff who fail to follow the Smoke Free Policy will be managed under the staff discipline procedures.

Smoking offences include:

- Being found smoking
- Being found in possession of smoking or smoking related materials
- Being in the vicinity of a student who is smoking

Policy Document

It is known that students who associate themselves with smokers are more likely to start to smoke themselves and this risk must be minimised. In addition, students who are in the vicinity of a student who is smoking are 'guilty by association' by knowingly supporting another in breaking this school rule.

For these reasons, a student who is in the vicinity of someone else who is smoking will also receive a sanction as outlined in this policy. To avoid receiving such a sanction they are expected to leave the vicinity immediately and report the names(s) of students who are smoking to a member of staff.

These offences apply to all areas within the school building and school grounds, including all areas of the school field and Sports Centre. In addition, this also applies to the immediate vicinity around the school. Smoking is not permitted in the immediate vicinity of the school site at any time during the school day, at the start or end of the day or whilst travelling to or from school. The immediate vicinity is defined as both sides of Montacute Road and all lanes and driveways off Montacute Road as far as Windsor Lane in East Stoke direction and as far as Mason Lane and past the bus stop in the Montacute direction. This vicinity also includes all land outside and behind the Cooperative Store on Montacute Road.

Electronic Cigarettes:

Electronic cigarettes – or e-cigarettes – are electrical devices that mimic real cigarettes, producing a vapour that's potentially less harmful than tobacco smoke. Many e-cigarettes contain nicotine. The benefits and risks of electronic cigarette use are uncertain. However, they will be licensed and regulated as an aid to quit smoking from 2016. Electronic cigarettes are banned from the school site. Students who wish to give up smoking should be referred to the Health Clinic or their GP where appropriate treatment can be provided.

Procedure:

- Approach the student(s) and take names and escort the student to the Pastoral Coordinator (if practical to do so). If not, report the student(s) to the Pastoral Coordinator at the earliest available opportunity.
- The Pastoral Coordinator will request to see the student, implement a search of the student's possessions, using recommended guidelines, and confiscate any smoking or smoking related materials found.
- The Pastoral Coordinator will inform the parents on each occasion.
- The Pastoral Coordinator will log the students name in the smoking register and will liaise with the Head of Year to decide on and apply an appropriate sanction.
- The severity of the sanction and the action undertaken will depend on the number of previous concerns raised in the same school year and also the severity of the incident.

Actions and Sanctions:

These are listed below. The actions taken and sanctions applied will depend on the severity of the incident and the number of incidents that the student has been involved in. Smoking or being in possession of smoking materials (including electronic cigarettes) anywhere on the school site will result in a fixed term exclusion.

Policy Document

Possible sanctions:

- Fixed term exclusion (of increasing length for repeated offences)
- Students name to be logged in Smoking Register and parents informed
- Smoking materials to be confiscated
- Student to sign Smoke Free Contract
- For repeated offences parents and student invited to attend meeting with a senior member of staff
- Parents and student invited to attend meeting panel of Governors discipline committee
- Students to report to reception on arrival to school each day for bag search
- Involvement of Police
- Referral to Health Clinic and other support agencies
- Permanent exclusion